

# IvyTech Charter School

## REGULAR MEETING OF THE GOVERNING BOARD

Tuesday, September 19, 2023

4:00 p.m.

### REGULAR MEETING LOCATION

IvyTech Charter School  
6591 Collins Dr., Suite E2  
Moorpark, CA 93021  
www.ivytechcs.org

## AGENDA

### 1. OFFICIAL OPENING OF THE MEETING

- a. Call to Order - 4:00PM
- b. Roll Call -

	Present	Absent
Cathy Crowley		x
Jenny Elias	x	
Marla Kengen	x	
Kyle Myers	x	
Casey Nielsen	x	

### 2. CONSENT AGENDA ITEMS

Actions proposed for the Consent Agenda are items consistent with adopted policies and approved practices of IvyTech Charter School and are deemed routine in nature. The Board will be asked to approve all of the Consent Agenda items by a single vote unless any member of the Board or the Public asks that an item be removed from the Consent Agenda and considered and discussed separately.

- a. Motion to Approve the Minutes for June Board meeting, 2023
- b. Consideration to approve the ITCS updated check register from the previous meeting.

Public Comment: None

Motion to: Approve

Made by: Jenny Elias

Seconded by: Kyle Myers

Motion is: Approved 4 - 0

### **3. ORGANIZATIONAL**

Reports (item 6) moved before Information and Discussion Items (item 5) to accommodate the Financial Report made by EdTec Backoffice Support personnel and the constraints of their schedule.

### **4. PUBLIC COMMENTS**

- a. Citizens who would like to address the Board on any item on the Agenda may do so now or when the President requests comments from the Public as the Board is considering the item. This portion of the Annual Board meeting is set aside for audience members to make comments or raise issues that are not specifically on the agenda. These presentations, both during open and agendized topics, are limited to three (3) minutes per presentation and the total time allotted to non-agenda items will be at most fifteen (15) minutes.

None

### **5. INFORMATION AND DISCUSSION ITEMS**

Information items are presented to the Board for information only and are not subject to action at this meeting and may be added to a future meeting for action by the Board. Discussion items are presented for this meeting and are subject to action.

#### **Information Items**

- 2023/24 WASC Mid-Cycle Visit - IvyTech will be hosting a WASC virtual visitation (10/19) to check on the progress the school has made towards achieving the goals outlined the 19/20 Schoolwide Action Plan. The school has updated its action plan to better align with the latest LCAP.
- Community Enrollment Outreach - IvyTech school leadership will be participating in two upcoming community outreach events at the Moorpark Country Days (10/7) and the Thousand Oaks Rotary Street Fair (10/15). The goal of participation is to promote the learning opportunities at IvyTech and the benefits of switching to a charter school.

#### **Discussion Items**

- FY2223 Unaudited Actuals - IvyTech remains in a strong fiscal position. For this fiscal year the school's net income was \$370,935.
- eDynamics Curriculum & Instructor Services - Enables IvyTech to offer Career Technical Education Pathways with qualified instructors. The school will offer 11 CTE pathways that consist of 2-year learning progressions that help prepare students to earn professionally recognized certifications. IvyTech will increase Career and College Readiness indicators on the California State Dashboard by incorporating these learning opportunities.

- **Partners in Special Education** - Enables IvyTech to add capacity to provide services to Students With Disabilities without having to add additional staff members to the school's payroll. The partnership with PSE allows the school to engage service providers on an as-needed basis for all SWD needs, as well as school nursing services.
- **VCOE Library Services** - Partnering with VCOE to provide this service fulfills State requirements to have a librarian of record on staff to avoid any staffing misassignments for the school. Additionally, the Librarian will be able to, not only support the reading program at IvyTech, but provide support and guidance to all teachers as they bring together learning resources for students.
- **Arts, Music, and Instructional Block Grant Plan** - The school has developed a plan to utilize these funds to support CTE and A-G approved electives, SEL diagnostic and learning materials, fund the Library Services partnership, and private music lessons for up to 8% of the student population for 3 years.

## 6. REPORTS

- **Principal's Report - Adreanna Diaz**
  - IvyTech completed a successful Summer Session offering students in Ventura and Los Angeles counties the opportunity to take credit recovery or go-ahead A-G approved courses in subject areas ranging from physical education to foreign language.
  - The 23/24 school year has started with reintroduction of an onsite middle school structured support program and by taking on an additional math instructor.
  - The school has implemented a new diagnostic tool, NWEA MAP Growth which will provide for 4 subject area tests in Language Usage, Mathematics, Reading, and Science. This tool will be paired with NWEA MAP Accelerator which will personalize an individualized education plan for students in mathematics.
  - IvyTech will host its annual Back-To-School Night (10/4) which will include explanations of IvyTech's learning systems and how parents can monitor student progress, meetings with teachers, and demonstrations from the onsite electives.
  - IvyTech received the annual visitation from representatives of Ventura County Office of Education to review the learning materials available to students in accordance with the Williams Decision.
- **Facilities Report - Geoff Frankl**
  - Facility improvements and repairs were completed from June to August, and the school is prepared for the Williams Decision Facilities inspection later this school year.

- The classroom in E-4 experienced damage from the storms in August and property management is working to fix leaks from the roof.
- E-1 has been converted to a learning space and the studio space has been opened back up for use during English and Podcasting elective.
- Financial Report - Cindy Frantz (EdTec)
  - In FY21/22 net income was \$93k above budget, and in FY22/23 net income was \$370k above budget causing IvyTech's fund balance to grow by 15%.
  - Updates from Approved State Budget:
    - LCFF reflects 8.22% COLA
    - FY23 Arts, Music, & Instructional Materials Block Grant 5.6% reduction in original entitlement (\$6k) leaving \$110,897 all budgeted for FY24
    - FY23 Learning Recovery Emergency Block Grant 20% reduction of original entitlement (\$25k) leaving \$99,873 all budgeted for FY24
    - Charter Renewal adds one year to charter term.

## 7. ACTION ITEMS

- a. Review, Discussion, and Approval of FY2223 Unaudited Actuals.

Public Comment: None  
 Motion to: Approve  
 Made by: Casey Nielsen  
 Seconded by: Marla Kengen  
 Motion is: Approved 4 - 0

- b. Review, Discussion, and Approval of eDynamics Curriculum & Instructor Services contract.

Public Comment: None  
 Motion to: Approve  
 Made by: Kyle Myers  
 Seconded by: Jenny Elias  
 Motion is: Approved 4 - 0

- c. Review, Discussion, and Approval of Partners in Special Education contract.

Public Comment: None  
 Motion to: Approve  
 Made by: Marla Kengen  
 Seconded by: Casey Nielsen  
 Motion is: Approved 4 - 0

d. Review, Discussion, and Approval of VCOE Library Services contract.

Public Comment: None

Motion to: Approve

Made by: Casey Nielsen

Seconded by: Kyle Myers

Motion is: Approved 4 - 0

e. Review, Discussion, and Approval of Arts, Music, and Instructional Block Grant Plan.

Public Comment: None

Motion to: Approve

Made by: Jenny Elias

Seconded by: Marla Kengen

Motion is: Approved 4 - 0

## 8. FUTURE AGENDA ITEM

These items are presented by the Board and are not subject to action at this meeting.

These items may be added to a future meeting for action by the Board.

### Information Items

- Results of community outreach efforts
- WASC Mid-cycle visitation
- Data on the usage of supports (e.g. Paper and GoGuardian)

## 9. ADJOURNMENT: 5:27PM